

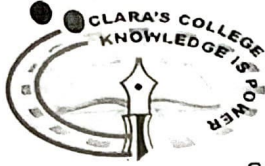
CHILDREN WELFARE CENTRE
Clara's College of Commerce

(Affiliated to University of Mumbai and NAAC Accredited)

Address - Yari Road, Versova, Mumbai - 400061

Contact No - 7738501168, Website - claracollegeofcommerce.edu.in

Academic Year
2017-18



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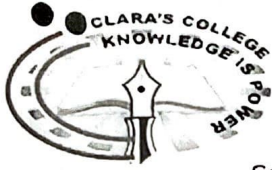
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Action Taken Report (on IQAC meeting held on 29.07.2017)

- Various committees were formed for the smooth functioning of the college such as admission, examination, time table, sports, cultural, WDC, ICC, Students Council, students grievances, NSS, library, anti-ragging, placement, IQAC, etc. with convener and members.
- Teachers were informed to report to the CAP center for online assessment of answer books of their respective subjects.
- Academic Calendar was prepared for the academic year 2017-18 in which monthwise activities and programmes to be conducted organized by various departments, NSS and Committees were incorporated.
- As per the Maharashtra Public Universities Act of 2016, the College Development Board was established in place of earlier Local Management Committee (LMC).



Principal
Claras College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061



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IQAC NOTICE

Date :-12th February 2018

A meeting of the IQAC with the faculty of the college will be held on 22nd February 2018. It will be chaired by the principal of the college. The Agenda of the meeting will be the following:-.

AGENDA

1. To read and confirm the minutes of the meeting of the IQAC held on 22nd January 2018.
2. To discuss the activities conducted and activities to be conducted till the end of the academic year 2017-18.
3. To take review of progress and performance of various committees regarding their activities and programmes.
4. To discuss about organization of farewell function to students of TY classes.
5. To workout the time-table for examinations to be conducted for FY and SY students.
6. To review the progress of work of preparation of AQAR 2017-18.
7. Any other matter with the permission of the chair.

Venue: Principal's Room

Time: 10:00 AM

All the IQAC members and faculty are requested to kindly attend me meeting.

For 

Dr. Geeta Balakrishna
Chairperson



Copy to All the IQAC members
Faculty members of the college



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Action Taken Report (on IQAC meeting held on 22.02.2018)

- Review of activities so far conducted was taken. Instructed to concerned teachers and committees to organise programmes and activities as per planned at the beginning of the academic year 2017-2018.
- Various committees submitted the progress of activities conducted and the present status of their activities to be conducted.
- It was decided to organize farewell function for TYBCOM, TYBMS, TYBAF and TYBMM students in the month of March 2018.
- Instructions were given to the Examination Committee to prepare examination timetable for conducting first year and second year examinations in the month of March 2018.
- Review of progress of work of preparation of AQAR 2017-18 was taken. All the criteria heads were informed to keep ready your criterion so as to submit AQAR 2017-18 till June 2018.



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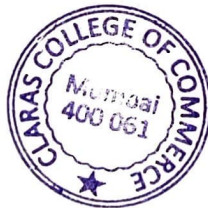
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Action Taken Report
(on IQAC meeting held on 07.04.2018)

- Suggestations were sought from the faculty to organize various programmes and to improve the quality of programmes for the coming Academic Year 2018-19.
- It was informed to the faculty members about the activities to be conducted by the IQAC and also future plans to be executed by the IQAC.
- Review was taken of write-ups submitted by the various committees. Documents were collected for submission of AQAR 2017-18 to the NAAC.
- Discussion was held about the preparation of Academic Calendar for the upcoming academic year 2018-19.
- Instructions were given to the faculty and Conveners of different committees to plan and submit programmes to be organized for the upcoming academic year 2018-19.
- AQAR format and strategies to prepare AQAR report were informed to the teachers. It was decided to submit AQAR 2017-18 to NAAC by 30th June 2018.



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